



**UNION EUROPÉENNE DES MÉDECINS
SPÉCIALISTES**

SECTION OF PSYCHIATRY

**Action Plan
April 2020**

| Communications | | | | | |
|---|---|---|-----------------|-----------------------------------|-----------------|
| Action | Detail | Performance Marker(s) | Progress | Responsibility | Deadline |
| Implement communication strategy | Officers to re-evaluate in April 2020 and consider asking CM for advice about engaging with stakeholders | | | Marc Hermans Christine Marking | April 2020 |
| Continue to publicise the work of the Standing Committee on Training online | Regular activity reports at Section meetings Reports included in the monthly blogs Reports sent to relevant external partners | Delegates and external partners will have a good understanding of the work of the SCT | | Andrew Brittlebank | Ongoing |

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| Develop a monthly officers blog | Set up a blog on the UEMS PS website to feature reports from officers, interviews with delegates, updates on activities. Delegates to send Officers ideas for future blog pieces <ul style="list-style-type: none"> • Workshop • SCT • Section meeting update | Blog published monthly and shared on twitter | All delegates will be aware of the activity of the Section and its partners. | Elen Cook Officers | Ongoing |
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Internal Functions

| <i>Action</i> | <i>Detail</i> | <i>Performance Marker(s)</i> | <i>Progress</i> | <i>Responsibility</i> | <i>Deadline</i> |
|--|---|--|------------------------|-------------------------------|------------------------|
| Plan and continue with the revision of Section documents | Documents to be considered by delegates as and when they are up for renewal Working groups to be established and given time to work as and when needed Section to be proactive about producing new training requirements on divisive topics | Section outputs will be relevant, up to date and useable | | Officers All delegates | Ongoing |

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| Plan for the UK exit from the European Union | Be proactive in preparing for the impact of "Brexit" on the work of the Section Consider the impact on the administrative support provided to the Section | Changes to the work of the Section and the administrative support to the Section will be put in place with 6 months' notice | | Officers | October 2020 |
| Financial procedures | Send requests for donations to all members and direct to NPAs where possible Delegates to ensure swift payment by National Association | Section will receive regular income to support activities | | Maria Fe Bravo Ortiz Tanja Svirskis All delegates | Ongoing |
| CME Assessments | Continue to carry out assessments of psychiatric CME events in Europe for EACCME | | | Marisa Casanova Dias | Ongoing |

Standing Committee on Training

| Action | Detail | Performance Marker(s) | Progress | Responsibility | Deadline |
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| Work with the EPA to develop a certification for EPA/UEMS approved Trainers | Discuss with EPA | | | Andrew Brittlebank | October 2020 |
| Develop prize for EPA/UEMS Centers of Excellence | Award for training centers who can demonstrate an improvement in their training schemes | | Discuss with EPA | Andrew Brittlebank | October 2019 |
| Continue to support #TYOT | Fund website to support the #TYOT questionnaire Advertise and promote #TYOT through national associations | #TYOT questionnaire will have relevant functions and security measures #TYOT questionnaire will be widely available and receive a large number of responses | | Officers All delegates | Ongoing |

Working Groups:

| Psychotherapy Working Group | | | | | |
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| Action | Detail | Performance Marker(s) | Progress | Responsibility | Deadline |
| Level 2 in Psychotherapy training | Draft guidance on level 2 psychotherapy | Draft to be presented to SCT | Working group meeting to be arranged | Andrew Brittlebank / Psychotherapy Working Group Members | April 2021 |
| CME Working Group | | | | | |

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| Update Section report on CME in Europe | | Paper approved and published | Paper finalised and published. Final endorsement at next Section Meeting. Paper to be updated every year. | Rachael Cullivan & CME working group members | October 2020 |
| Exam Feasibility Working Group | | | | | |
| Consider setting a European Board Exam | Work with CESMA, EFPT and RCPsych to develop realistic workplan | Clear decision made and workplan agreed | Joint meeting TBA | Andrew Brittlebank & Tanja Svirskis | December 2020 |
| Annual Plan working group | | | | | |
| Set annual plan for the Section | Ensure targets are achievable and, where possible, measurable. | Section delegates and officers have clear understanding of activity | | | Ongoing |
| Dissemination Working Group | | | | | |
| Advise Section on how Section reports and guidance should be disseminated to partners | <ul style="list-style-type: none"> Produce information to share in National Association websites Ask EACCME to add logo to approved conferences Reconfigure website to promote reports – officers to consider Regular update of photos Ask CM to devise twitter strategy | Clear schedule in place to disseminate reports | | Marc Hermans, Jozef Dragasek & Elen Cook / Agnes Raboczki | November 2020 |
| | | | | Marisa Casanova Dias | December 2019 |
| | | | | Joseph Dragasek and Elen Cook | April 2020 |
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| | <ul style="list-style-type: none"> Cover sheet to be devised for every Section report to identify audience Review progress of dissemination of CME paper | | | Agnes Raboczki Marc Hermans Report authors and officers All delegates | Ongoing October 2020 |
| External Stakeholder Working Group | | | | | |
| Identify new partners / collaborators | Section to be proactive about working collaboratively with suitable partners in Europe. | Section will continue to be considered relevant and knowledgeable on matters relating to psychiatry training in Europe | | Officers All delegates | Ongoing |
| Projects with external groups | | | | | |
| Action | Detail | Performance Marker(s) | Progress | Responsibility | Deadline |
| UEMS CAP / Psychiatry Section Transition Working Group to produce guidelines for training to assist with transition from CAP to adult services | 2 nd meeting to be held Timetables and responsibilities to be agreed Teleconference between the two Presidents | Production of clear guidelines for training psychiatrists to assist with transition from CAP to adult services. Transition working group to set standard for CME in transition | 1 st meeting held, May 2017 | Transition Working Group members | To be agreed |

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| Continue to work on the the EPA, UEMS, EFPT and WHO Task Force on Education in European Psychiatry. | Section representative to attend Task Force on Education in European Psychiatry meetings and to ensure Section's views are understood | Section views and objectives will be featured in Taskforce outputs | | Torsten Jacobsen Marc Hermans Andrew Brittlebank | Ongoing |
| Develop common competencies for UEMS ETRs | Work with UEMA CAP Section to set competencies for all doctors treating vulnerable patients, including those with mental ill health | All ETRs will include common competencies related to treating vulnerable patients, including those with mental ill health | Correspondence sent to UEMS | Officers | TBA |

Meetings

| Action | Detail | Performance Marker(s) | Progress | Responsibility | Deadline |
|------------------------------|---|------------------------------|-----------------|--|-----------------|
| Monthly Officers Meetings | Make arrangements to use video conferencing technology | | | Jozef Dragasek and Elen Cook / Agnes Raboczki | Monthly |
| October 2020 Meeting in Lund | Meeting arrangements (meeting room including AV and catering, hotel recommendations and dinner venues) to be made Section Agenda to be set | | | Maria Nilson Markhed and Olle Hollertz Elen Cook / Agnes Raboczki | September 2020 |

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| April 2021 Section Meeting in Zagreb | Meeting arrangements (meeting room including AV and catering, hotel recommendations and dinner venues) to be made Section Agenda to be set | | | Officers Sladana Ivezic Elen Cook / Agnes Raboczki Officers | March 2021 |
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